



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, May 16, 2011 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	June 20, 2011

MEMBERS PRESENT

Fran Franklin, Professional Member, **President**
Philip Thompson, Professional Member, **Vice President**
Yen-Anh Gibson, Public Member
Rochelle Mason, Professional Member 9:06 a.m. – 10: 58 a.m.
Florienda Scott-Cobb, Professional Member
Kyla Teed, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Heeney, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Sandra Bisgood, Public Member, **Secretary**

CALL TO ORDER

Dr. Franklin called the meeting to order at 9:05 a.m.

Dr. Franklin stated that Mr. Shuford from the NASW, Delaware Chapter, will not be in attendance.

Mr. Thompson made a motion, seconded by Ms. Mason, to amend the agenda to add CE Audit under unfinished business. Motion unanimously carried.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the April 18, 2011 minutes for approval. Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the minutes as amended. Motion unanimously carried.

UNFINISHED BUSINESS

Review Draft Regarding Revisions to the Statute and Rules & Regulations

The Board reviewed the draft regarding revisions to the statute as well as the rules and regulations. The Board also created a list of stakeholders who will be recipients of correspondence from the Board informing them of the proposed draft and asking them for their input. The Board will draft the correspondence at the June meeting.

Review Proposed Questions for Professional Supervision Form

This item was tabled until the June meeting.

CE Audit

The Board finished reviewing the audit information submitted by the licensees who were selected for audit.

NEW BUSINESS

Ratification of Application to sit for the ASWB Exam – Anetrice Rogers

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application to sit for the ASWB exam for Anetrice Rogers. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Bethany Ryan

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to ratify the application to sit for the ASWB exam for Bethany Ryan. Motion unanimously carried.

Ratification of Applications to Sit for the ASWB Exam- Shirley Thorne

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Shirley Thorne. Motion unanimously carried.

Ratification of Applications to Sit for the ASWB Exam- LaTonia Knox

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for LaTonia Knox. Motion unanimously carried.

Ratification of Applications to Sit for the ASWB Exam- Sanam Toosi

Mr. Thompson made a motion, seconded by Ms. Scott-Cobb, to approve the application to sit for the ASWB Exam for Sanam Toosi. Motion unanimously carried.

Ratification of Applications for Licensure by Reciprocity – Alice O'Brien

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application for licensure by reciprocity for Alice O'Brien. Motion unanimously carried.

Ratification of Applications for Licensure by Reciprocity – Denise O'Connell

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application for licensure by reciprocity for Denise O'Connell. Motion unanimously carried.

Ratification of Applications for Licensure by Reciprocity – Angela Thurley

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application for licensure by reciprocity for Angela Thurley. Motion unanimously carried.

Ratification of Applications for Licensure by Reciprocity – Barbara Calkins

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application for licensure by reciprocity for Barbara Calkins. Motion unanimously carried.

Ratification of Special Accommodations Application to Sit for the ASWB Exam – Maria Enriquez

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application for special accommodations to sit for the ASWB exam for Maria Enriquez. Motion unanimously carried.

Ratification of Special Accommodations Application to Sit for the ASWB Exam – Michelle Milligan

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application for special accommodations to sit for the ASWB exam for Michelle Milligan. Motion unanimously carried.

Ratification of Approval for 30 Day Extension to Sit for the ASWB Exam

Mr. Thompson made a motion, seconded by Ms. Mason, to approve a 30 day extension to sit for the ASWB Exam for Michelle Milligan. Motion unanimously carried.

Review of Applications to Sit for the ASWB Exam – Michelle Johnson

Dr. Franklin made a motion, seconded by Ms. Mason, to approve the application to sit for the ASWB Exam for Michelle Johnson. Motion unanimously carried.

Review of Applications to Sit for the ASWB Exam – Lisa Rector

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application to sit for the ASWB Exam for Lisa Rector. Motion unanimously carried.

Review of Applications for Licensure by Reciprocity – Catherine Balentine

Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application for licensure by reciprocity for Catherine Balentine. Motion unanimously carried.

Assign Complaints

Ms. Williams informed the Board that Complaint # 31-02-10 was initially assigned to Mr. Thompson last month, but needs to be reassigned to Ms. Mason.

Complaint Closure

The Board was notified that complaint 31-01-10 has officially been closed.

CORRESPONDENCE

Review Correspondence from ASWB Regarding Expunged Actions

The Board reviewed the correspondence the ASWB regarding expunged disciplinary actions. Ms. Heeney informed the Board that Delaware does not expunge disciplinary actions.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board

PUBLIC COMMENT

There was no public comment.

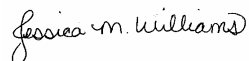
NEXT MEETING

The next meeting will be held on June 20, 2011 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Mr. Thompson made a motion, seconded by Ms. Gibson, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 10:58 a.m.

Respectfully submitted,



Jessica Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners